



Job Title: Production and Store Supervisor

Location: Grease Guardian Newry

Company: FM Environmental Ltd

Department: Manufacturing/Operations

Reports to: Grease Guardian Director



Job Summary:

We are seeking a dedicated and experienced Production and Store Supervisor to oversee the daily operations of our production and storage facilities for the Grease Guardian line of grease removal units. The ideal candidate will ensure efficient production processes, maintain inventory accuracy, and uphold quality standards. This role requires strong leadership skills, excellent organizational abilities, and a commitment to continuous improvement.

Key Responsibilities:

Primary Roles:

- Scheduling of Assembly & Production work
- Order processing & preparation
- General Installation work
- Stores & Stocks logistics

Responsibilities

- Oversee daily production operations to ensure efficient workflow and timely completion of production schedules.
- Monitor production processes, ensuring adherence to quality standards and company policies.
- Coordinate with the production team to resolve any issues or delays in the manufacturing process.
- Implement and maintain best practices for safety, efficiency, and quality control.
- Conduct regular performance evaluations of production staff and provide necessary training and development.

- Manage inventory levels to ensure the availability of materials required for production.
- Supervise the receiving, storage, and distribution of goods, ensuring accuracy and proper handling.
- Implement inventory control procedures to minimize loss and ensure data accuracy.
- Coordinate with suppliers and vendors to maintain a consistent supply chain.

- Oversee the organization and cleanliness of the storage area, ensuring compliance with safety regulations.

Qualifications:

- Bachelor's degree in Business Administration, Manufacturing, Supply Chain Management, or a related field preferred.
- Minimum of 3-5 years of experience in a production or warehouse supervisory role.
- Strong understanding of production processes and inventory management.
- Excellent leadership and team management skills.
- Proficient in using inventory management software and Microsoft Office Suite.
- Strong organizational and problem-solving abilities.
- Ability to work under pressure and meet tight deadlines.
- Excellent communication and interpersonal skills.

Benefits:

- Competitive salary and performance-based bonuses.
- Access to Westfield Health plan
- Retirement savings plan with company match.
- Paid time off and holiday pay.
- Opportunities for career advancement and professional development.
- Free Parking

How to Apply:

Interested candidates are invited to submit their resume and cover letter detailing their qualifications and experience to jobs@fmenvironmental.com by 20/09/2024. Please include "Production and Store Supervisor Application" in the subject line.

FM Environmental is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Join our team and contribute to our commitment to excellence in production and inventory management. We look forward to reviewing your application!